

Character Form Directions

The advisor prior to evaluation by the Faculty Council will remove this sheet. This should be the only place where the candidate's name appears.

Candidate's name: _____

Candidate number: _____ (The number will be assigned by the advisor AFTER the form is returned. Candidates DO NOT fill this in!)

Directions to the Candidate:

When you have completed the top part of this form with your name, give it to an **adult** that knows you well as a person. Ask him/ her to complete the attached form and return this packet to the school before the deadline date. You as the candidate will not write anything on the attached sheet. Please stress to the evaluator the **importance of not including your name on the evaluation sheet** as anonymity is of utmost concern during the course of this process.

Be sure to include a stamped envelope (NOTE: Sweet Home schools' employees will not need a stamp on the envelope), address to:

**Dr. Sarah English, NHS Advisor
Sweet Home High School
1901 Sweet Home Road
Amherst, N.Y. 14228**

All references forms **must** be submitted in a sealed envelope with the **Evaluator's signature** providing the recommendation across the sealed flap. **Reference forms will not be accepted unless this format is followed.**

PLEASE DO NOT USE THE CANDIDATE'S NAME AT ANY TIME ON THIS FORM!

SWEET HOME HIGH SCHOOL CHAPTER of the
NATIONAL HONOR SOCIETY

CHARACTER REFERENCE FORM

Candidate Number: _____ (Advisor will fill in after form is returned)

Grade: _____

Evaluator's Name: _____

Explain your relationship with the Candidate: _____

Explain how long you have known the Candidate: _____

WHAT IS CHARACTER?

Character: An outstanding record of conduct and behavior with regards to school and community rules, guidelines, and policies. Character can also be the demonstration of sufficient growth and improvement to compensate for previous inadequacies.

TO THE EVALUATOR:

Using the following guide, rate and then briefly describe the candidate's character. *All responses will be kept strictly confidential.* Please give your honest evaluation based on the following criteria. **PLEASE DO NOT USE THE NAME OF THE CANDIDATE ON THIS FORM!**

Rate the student **4 (outstanding)** if s(he):

- Takes criticism willingly and accepts recommendations graciously while demonstrating improvements based on said recommendations.
- Consistently observes instructions and rules, is punctual and faithful both inside and outside the classroom.
- Accepts responsibility for personal actions, avoids cheating in written work, and shows unwillingness to profit by the mistakes of others.
- Regularly shows courtesy, concern, and respect for others
- Demonstrates the highest standards of honesty, reliability, and integrity.

Rate the student **3 (above average)** if s(he):

- Takes criticism willingly, accepts recommendations, and acts upon the given recommendations.
- Often observes instructions and rules, is punctual and faithful both inside and outside the classroom.
- Accepts responsibility for personal actions, avoids cheating in written work, and shows unwillingness to profit by the mistakes of others.
- Regularly shows courtesy, concern, and respect for others
- Demonstrates the standards of honesty, reliability, and integrity.

Rate the student **2 (average)** if s(he):

- Takes criticism willingly with no change to behavior.
- Seldom observes instructions and rules and is generally punctual.
- Occasionally accepts responsibility for personal actions, avoids cheating in written work, and shows unwillingness to profit by the mistakes of others.
- Seldom shows courtesy, concern, and respect for others
- Frequently demonstrates the standards of honesty, reliability, and integrity.

